

# Children's Ministry Summer Intern Application

## Mt. Lebanon Evangelical Presbyterian Church

**DIRECTIONS:** Please complete the Summer Intern Application and return to:

Mt. Lebanon Evangelical Presbyterian Church  
Attn: Children's Ministry  
255 Washington Road  
Pittsburgh, PA 15216

***The Summer Intern Application and Pastoral Recommendation are due May 14.***

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Full Name: \_\_\_\_\_ Age: \_\_\_\_\_

Home Address: \_\_\_\_\_ Sex: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number ( ) \_\_\_\_\_ Cell Phone Number: ( ) \_\_\_\_\_

Email address: \_\_\_\_\_

Instagram: \_\_\_\_\_ Twitter: \_\_\_\_\_

High School & Graduation Year: \_\_\_\_\_

Current College or University & Class: \_\_\_\_\_

List Major(s) and/or Minor(s): \_\_\_\_\_

Church presently attending: \_\_\_\_\_

Physical Limitations: \_\_\_\_\_

Have you ever been convicted of a crime? Circle one: Yes or No  
Explain \_\_\_\_\_

In the space provided, please complete the following statements based on your understanding of the Christian faith and your knowledge of Scriptures.

*I believe Jesus Christ is*

*I believe the significance of His life and work is*

*I believe the Bible is*

*A person is a Christian if*

What experiences have you had sharing your faith in Jesus Christ?

Describe the essentials of the gospel message that you would communicate to a child that does not know Christ.

Who is one person who has impacted your life for Christ in a very significant way?  
What about his or her character and lifestyle has impressed you?

What is one thing lacking in our culture today that children and adolescents need?  
Please explain.

When and how did you come to know Christ?

How have you seen Christ recently working in your life?

**Pastoral Recommendation**  
**Children's Ministry Summer Intern**  
**Mt. Lebanon Evangelical Presbyterian Church**

**Please send to:**

Mt. Lebanon Evangelical Presbyterian Church  
Attn: Children's Ministry  
255 Washington Road  
Pittsburgh, PA 15216

**Due by May 14**

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Name of applicant: \_\_\_\_\_

Recommendation by: \_\_\_\_\_

Church \_\_\_\_\_

Email \_\_\_\_\_ Work Phone \_\_\_\_\_

Position: \_\_\_\_\_ Date: \_\_\_\_\_

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How long have you known the applicant?

In what capacity?

How recently have you been in regular contact with him/her?

Please describe his/her maturity in Christ.

**Please rate the applicant using the following rating system and comment as you are able.**

1 – outstanding    2 – very good    3 – above average    4 – adequate  
5 – needs improvement    6 – poor    7 – unable to comment

Loves and supports others Comment:	1	2	3	4	5	6	7
Follows through on tasks Comment:	1	2	3	4	5	6	7
Is a team player Comment:	1	2	3	4	5	6	7
Is on time and reliable Comment:	1	2	3	4	5	6	7
Energy level and attitude Comment:	1	2	3	4	5	6	7
Communication skills Comment:	1	2	3	4	5	6	7
Knowledge of the Bible Comment:	1	2	3	4	5	6	7
Leadership skills Comment:	1	2	3	4	5	6	7
Teachable Comment:	1	2	3	4	5	6	7

Please comment on the applicant's involvement with your church or ministry

Additional Comments:

# MLEPC Children's Ministry

## Intern Contract

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### **General Qualifications**

1. A consistent, contagious, and fruitful relationship with Jesus Christ, exhibited by the Spirit as found in Galatians 5:22-23. A character that reflects Mark 12:28-33, Romans 12:1-2, 1 Timothy 3, and Titus 1.
2. A desire to serve and work with children for the sake of the Gospel.
3. Completion of the Summer Staff Application and the Pennsylvania Acts 33 & 34 clearance forms and FBI clearance.
4. Commitment to MLEPC's Mission, Beliefs, and Values as found on the church website at [www.mlepc.org](http://www.mlepc.org).

### **Responsibilities & Duties**

1. Be intentional in daily devotional time with God
2. Assist the Children's Ministry Director in general administration needs, planning of summer events, communication with parents, children and MLEPC
3. Help prepare for and participate in neighborhood and park VBS's throughout the summer
4. Lead summer Children's Church and/or Sunday School
5. Plan and lead a weekly Tweener event and Bible study
6. Help plan and lead Children's programming during evening VBS discipleship groups.
7. Attend summer worship at MLEPC

### **Supervision**

1. The Children's Ministry Director will meet weekly with the intern to review the weekly schedule, check-in, give any reports on ministry, and have a time of devotions and prayer.

2. The intern will meet with the Children's Ministry Director and Children's Ministry Elder at the end of the summer (in mid-August) to give an evaluation of the program.

**Job Schedule**

1. Start date of the internship: June 1, 2021
2. End date of the internship: August 15, 2021
3. Ten hours per week on average, including teaching Sunday School and/or Children's Church on Sunday mornings

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*Intern Signature*

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*Date*

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*Children's Director Signature*

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*Date*

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*Children's Elder Signature*

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*Date*