

USING THE TITHE.LY ONLINE GIVING TOOL

To make a donation online, go to the MLEPC website: www.mlepc.org and click the “Donate” button at the bottom of the page. This connects you to the Tithe.ly giving tool that allows for one-time or automated recurring giving, either by credit/debit card or through direct donations from your bank checking account. Giving through this tool is secure and much like what you experience with on-line bill paying.

DEBIT/CREDIT CARD OPTION

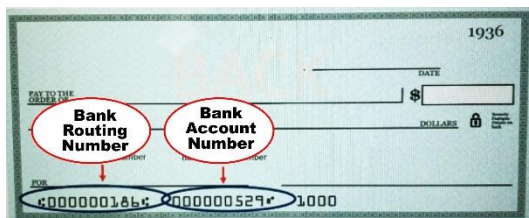
The default view of the tool is shown to the right and illustrates the Debit/Credit card giving option. The menu enables you to enter your card number, the amount you wish to donate, the ministry area you wish to donate to, and your contact information. By default, it is set up for a one-time gift. You can also elect to pay for the processing fees with the “Cover fees” option.

The screenshot shows the Tithe.ly interface for Mt. Lebanon Evangelical Presbyterian Church. At the top right, there is a "Login / Sign Up" link. The church name and address "Pittsburgh, PA 15216" are displayed. Below this, there are input fields for "Amount:" (with an example of "Ex: 100") and "Give to:" (with a dropdown menu set to "Offering"). A "Card number" field is followed by "MM / YY CVC" fields. There are separate fields for "Email", "First Name", and "Last Name". A "Note / memo (optional)" field is present. Below these are two toggle switches: "Cover fees?" (which is currently turned off) and "Setup automated giving?" (also turned off). A "Remember me" option is also visible. At the bottom, a large grey button says "Give \$0.00" with a lock icon. A green bar at the very bottom contains two icons: "Credit/Debit" (which is selected) and "Bank Account".

BANK ACCOUNT OPTION

The bottom tool bar in green allows you to change from the default Credit/Debit card option to the Bank Account Option shown to the right.

This allows you to transfer money directly from your checking account to the church’s account. It only requires you to enter your checking account Routing Number and Account Number. These can be found on your checks as shown below.



This screenshot is identical to the one above, but the "Bank Account" option is selected in the green bar at the bottom. The "Credit/Debit" option is now unselected. The "Routing Number" and "Account Number" fields are visible, with a note above them stating "Only available in the U.S. currently." The rest of the interface, including the church name, amount fields, and contact information, remains the same.

GIVING OPTIONS SECTION

You have many options to direct your donation through the “Give to:” pulldown menu as shown below. The default “Offering” option supports our yearly ministries through our operating budget. *For those who desire to give above and beyond your regular offering, the church’s greatest short-term need is the “Crisis Response” ministry. This fund support members and non-members who are experience significant needs, especially during this COVID-19 pandemic.*

The screenshot shows the church's online giving interface. At the top, there is a green header with a 'Login / Sign Up' link. Below the header, the church name 'Mt. Lebanon Evangelical Presbyterian Church' and address 'Pittsburgh, PA 15216' are displayed. The main form includes fields for 'Amount' (with an example of 100), 'Give to:' (a dropdown menu), 'Card number', 'Email', 'First Name', and a 'Note / memo (optional)' field. The 'Give to:' dropdown menu is open, showing options: 'Please Choose', 'Offering' (highlighted), 'Crisis Response', 'Denominational Assessment', 'Childrens', 'Youth', 'Capital Campaign', 'Weekly Flowers', 'College Ministry', 'Easter Flowers', 'Kenya', and 'Lent a Hand'. Below the form, there are toggle switches for 'Cover fees?' and 'Setup automated giving?'. A 'Remember me' checkbox is also present. At the bottom, there is a 'Give \$0.00' button and icons for 'Credit/Debit' and 'Bank Account'.

AUTOMATED GIVING OPTION

Automated giving allows you to set up a regular schedule for donating on-line to the church. *This option is preferred for regular giving as it provides a stable and recurring income to the church.* This option is available for both Debit/Credit card giving or Bank Account giving. It is activated by the “Setup automated giving” toggle as shown below. You can choose a schedule of giving that meets your needs.

The screenshot shows the church's online giving interface for automated giving. It features the same header and church information as the previous screenshot. The 'Give to:' dropdown menu is set to 'Offering'. Below the form, there is a note: 'Only available in the U.S. currently.' The 'Setup automated giving?' toggle is turned on. The 'Give:' dropdown menu is open, showing options: 'Every Week', 'Every 2 Weeks', 'Every Month', and '1st & 15th Monthly'. At the bottom, there are icons for 'Credit/Debit' and 'Bank'.

SUMMARY

On-line giving provides a seamless process for donating to the church. The tool provides options for using debit/credit cards or direct bank transfer from your checking account. Setting up automated giving enables the church to benefit from regular contribution giving throughout the year which benefits the church budget and cash flow. If you have any questions concerning on-line giving please contact our Finance Administrator Shannon Hohowski at 412-531-3387 ext. 254.