

Children's Ministry Summer Intern Application

Mt. Lebanon Evangelical Presbyterian Church

DIRECTIONS: Please complete the Summer Intern Application and return to:

Mt. Lebanon Evangelical Presbyterian Church
Attn: Children's Ministry
255 Washington Road
Pittsburgh, PA 15216

The Summer Intern Application and Pastoral Recommendation are due March 31

Full Name: _____ Age: _____

Home Address: _____ Sex: _____

City: _____ State: _____ Zip Code: _____

Phone Number () _____ Cell Phone Number: () _____

Email address: _____

Facebook: _____ Twitter: _____

High School & Graduation Year: _____

Current College or University & Class: _____

List Major(s) and/or Minor(s): _____

Church presently attending: _____

Physical Limitations: _____

Have you ever been convicted of a crime? Circle one: Yes or No

Explain _____

In the space provided, please complete the following statements based on your understanding of the Christian faith and your knowledge of Scriptures.

I believe Jesus Christ is

I believe the significance of His life and work is

I believe the Bible is

A person is a Christian if

What experiences have you had sharing your faith in Jesus Christ?

Describe the essentials of the gospel message that you would communicate to a child that does not know Christ.

Who is one person who has impacted your life for Christ in a very significant way?
What about his or her character and lifestyle has impressed you?

What is one thing lacking in our culture today that children and adolescents need?
Please explain.

When and how did you come to know Christ?

How have you seen Christ recently working in your life?

Pastoral Recommendation
Children's Ministry Summer Intern
Mt. Lebanon Evangelical Presbyterian Church

Summer Intern Application

Please send to:

Mt. Lebanon Evangelical Presbyterian Church
Attn: Children's Ministry
255 Washington Road
Pittsburgh, PA 15216

Due by March 31, 2017

Name of applicant: _____

Recommendation by: _____

Church _____

Email _____ Work Phone _____

Position: _____ Date: _____

How long have you known the applicant?

In what capacity?

How recently have you been in regular contact with him/her?

Please describe his/her maturity in Christ.

Please rate the applicant using the following rating system and comment as you are able.

1 – outstanding 2 – very good 3 – above average 4 – adequate
 5 – needs improvement 6 – poor 7 – unable to comment

Pastoral Recommendation

Loves and supports others Comment:	1	2	3	4	5	6	7
Follows through on tasks Comment:	1	2	3	4	5	6	7
Is a team player Comment:	1	2	3	4	5	6	7
Is on time and reliable Comment:	1	2	3	4	5	6	7
Energy level and attitude Comment:	1	2	3	4	5	6	7
Communication skills Comment:	1	2	3	4	5	6	7
Knowledge of the Bible Comment:	1	2	3	4	5	6	7
Leadership skills Comment:	1	2	3	4	5	6	7
Teachable Comment:	1	2	3	4	5	6	7

Please comment on the applicant's involvement with your church or ministry

Additional Comments:

MLEPC Children's Ministry Intern Contract

Pastoral Recommendation

General Qualifications

1. A consistent, contagious, and fruitful relationship with Jesus Christ, exhibited by the Spirit as found in Galatians 5:22-23. A character that reflects Mark 12:28-33, Romans 12:1-2, 1 Timothy 3, and Titus 1.
2. A desire to serve and work with children for the sake of the Gospel.
3. Completion of the Summer Staff Application and the Pennsylvania Acts 33 & 34 clearance forms and FBI clearance.
4. Commitment to MLEPC's Mission, Beliefs, and Values as found on the church website at www.mlepc.org.

Responsibilities & Duties

1. Be intentional in daily devotional time with God
2. Assist the Children's Ministry Director in general administration needs, planning of summer events, communication with parents, children and MLEPC
3. Help prepare for and participate in Vacation Bible School (June 26-30)
4. Help prepare for and participate in Mission Possible (date TBD)
5. Help to organize curriculum and materials for fall Children's Church and Sunday School
6. Lead summer Children's Church and/or Sunday School

7. Attend summer worship at MLEPC
8. Assist in expanding the Tweener and middle school transition ministry
9. Plan and lead a weekly Tweener event and Bible study
10. Assist with summer outreach ministries such as Fired-Up Friday
11. Recruit volunteers for events such as Mission-Possible
12. Help Kingdom Kids Director to prepare for the fall

Intern Job Description

Supervision

1. The Children's Ministry Director will meet weekly with the intern to review the weekly schedule, check-in, give any reports on ministry, and have a time of devotions and prayer.
2. The intern will meet with the Children's Ministry Elder and/or the Children's Ministry Team once at the end of the summer (in mid-August) to give an evaluation of the program.

Job Compensation and Schedule

1. Start date of the internship: May 30, 2017
2. End date of the internship: August 13, 2017
3. Take home pay of \$1,000 for the summer
4. Ten hours per week on average, including teaching Sunday School and/or Children's Church on Sunday mornings

5. Must attend VBS (June 26-30)

Intern Signature

Date

Children's Director Signature

Date

Children's Elder Signature

Date